



POLICY/PROCEDURES MANUAL

Section:	GENERAL	Approval Date:	2008-09-22
Title:	REQUESTS FOR CHARITABLE DONATIONS	Supersedes:	2001-05-14
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POLICY

The Greater Sudbury Utilities, as a community-operated, community-minded, community-owned Corporation, has an obligation to act as a responsible corporate citizen of the City of Greater Sudbury.

The utility does recognize its responsibility and therefore will support certain civic events and/or promotions as approved by the Board of Directors or President and CEO.

PROCEDURES

Greater Sudbury Utilities is often requested to provide services, authorizations or financial donations to various groups and organizations. Many of these are non-profit organizations and make appeals based on the value of their specific service to the community at large. The following criteria's should be examined when these requests are received:

- is the request for charitable causes seen as having a widespread appeal to the citizens of the community. Individual appeals should not be considered; or
- the donation commitment should be for a one year period and in support to only recognized charities; or
- the request should be of promotional value to the corporate image, with a measurable return on expenditure of funds.

The request will be submitted to the Board of Directors for approval if the expenditure is over \$1,000.00. The President & CEO will approve any funding under this amount.